

**COMMONS &  
COMMUNITIES**

# ADD-ON PRINT GUIDE

**AUGUST 2021**



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# ADDING A SECTION

The Add-On section is an optional additional section to your exhibition.

The exhibition is designed so you can expand and adapt it to your local context by adding local projects working with similar themes to the exhibition, with our add-on design template.

# ADDING A SECTION TO THE EXHIBITION

You can expand the exhibition and adapt it to your local context by adding local projects working with similar themes.

You can request our add-on indesign templates by contacting [print@commonities.org](mailto:print@commonities.org)

If you wish to include a local add-on of your own, you can chose any of the following options:

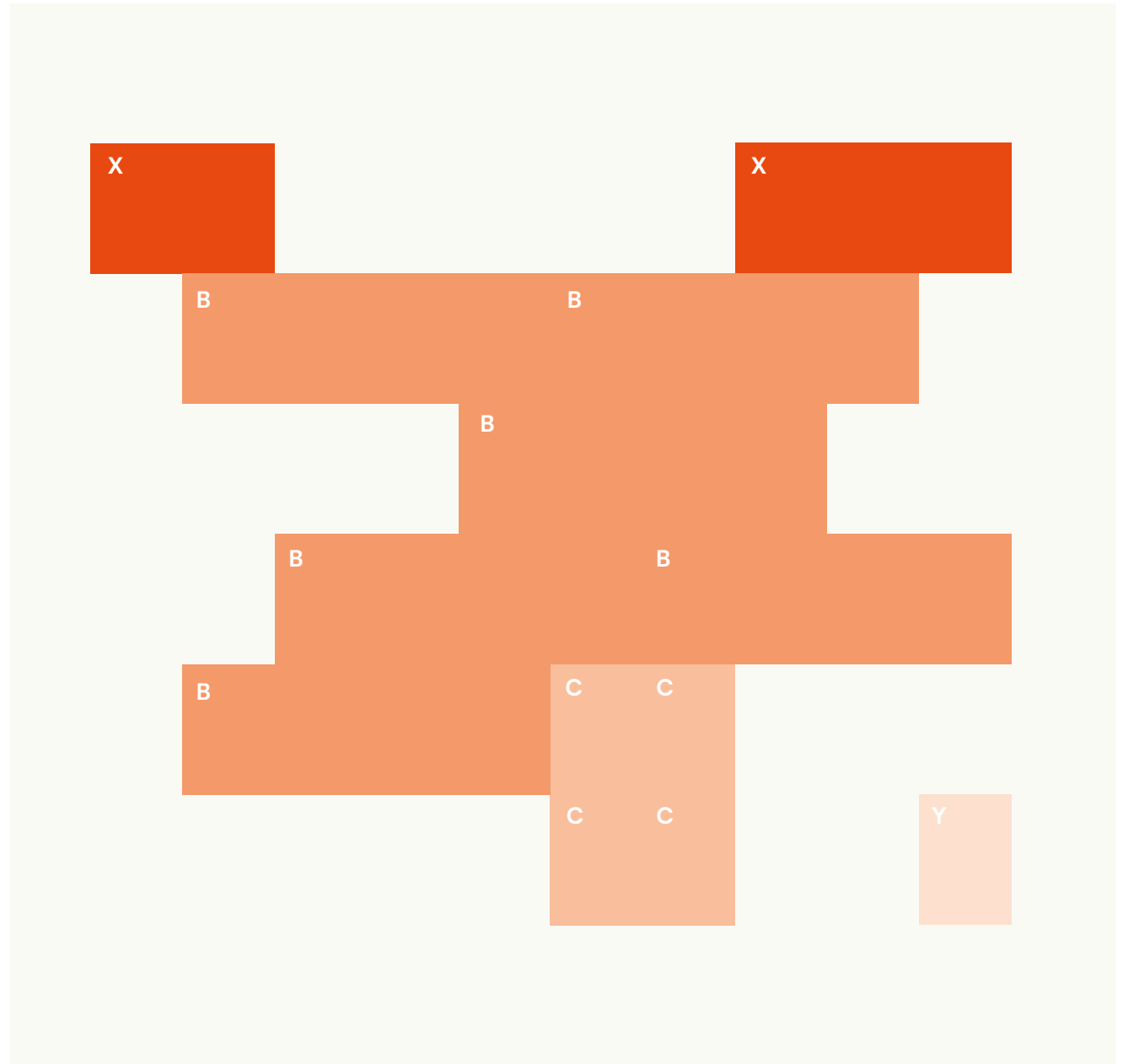
- A. DIY (Do it yourself): you can download our special design templates for local add-ons and fill in the templates yourself to create new posters. Send your posters by [print@commonities.org](mailto:print@commonities.org) for approval before printing.
- B. DIY with layout check: You can download and fill in the template yourself and purchase a layout check from our graphic designer.
- C. Full layout: You can purchase a full layout of your local add-ons from our graphic designer and send us all your material for layout.

# ADD-ON SECTION

The Add-On section is used to exhibit local or regional projects in the form of:

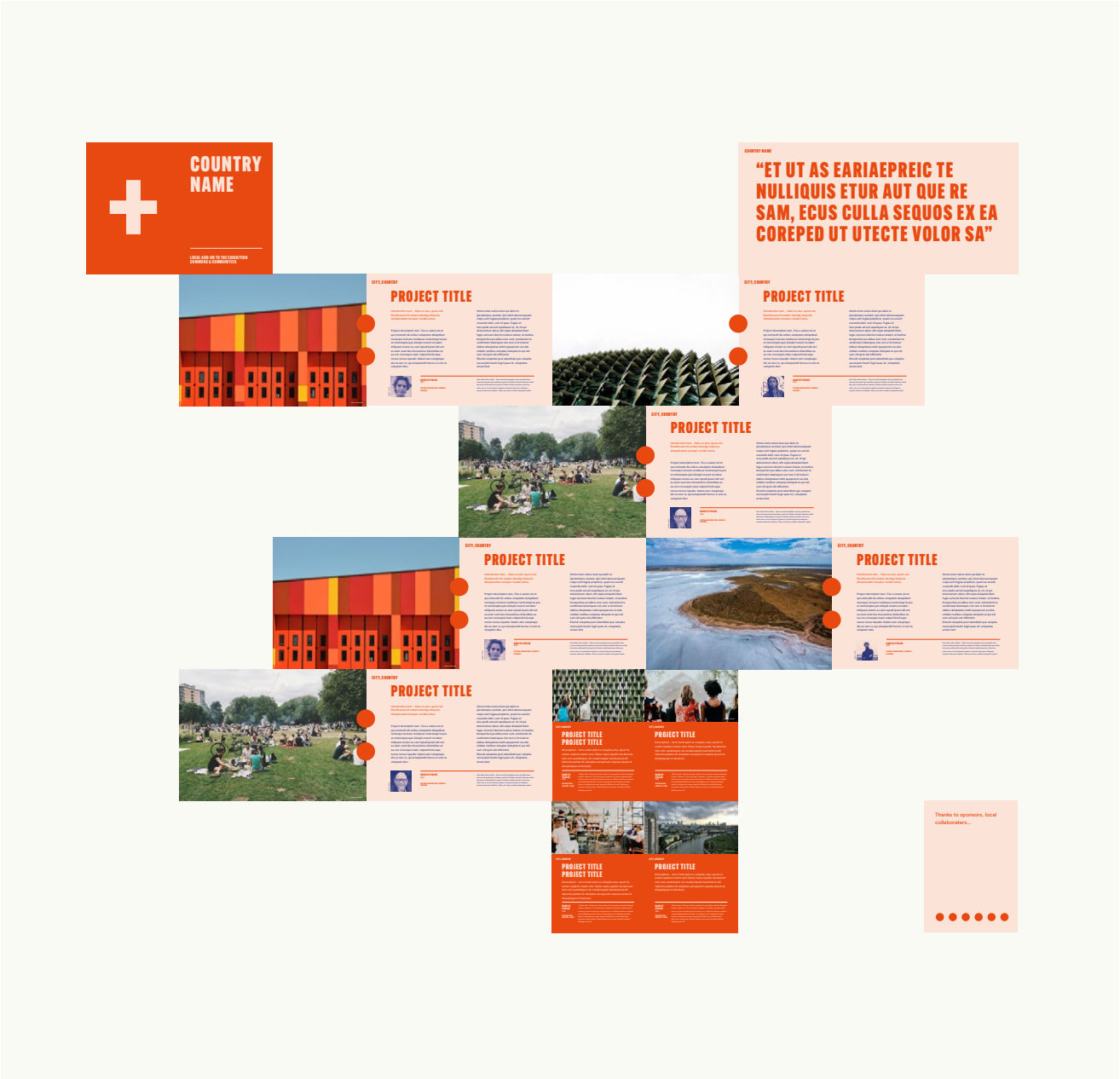
- Country name and quote boards (X)
- Long Case Studies (B Boards)
- Short Case Studies (C Boards)
- An optional local sponsor board (Y)

The amount of case studies is not fixed and you can also choose to add previously displayed add-on sections from other places - refer to the download folder at [www.kunst.dk/cc](http://www.kunst.dk/cc)



# ADD-ON SECTION

A red and blue colour set-up creates a visual difference from the main sections of the exhibition.



# PRINTING & SETTING UP

# PRINTING

## Format

The exhibition is designed for printing on A3 format (297x420mm) in portrait mode.

## Bleed or no bleed


Depending on budget/available printers you can select to print with bleed on A3+ format and trim to A3 allowing ink to the edge of the paper or you can simply print directly to A3 – without bleed – and the printer will in most cases add a thin white frame around the edge of the page.

## Materials

Print on at least 160gm coated paper or 120g uncoated paper. The coated paper can be made more durable by applying a silk or matte laminate. We encourage to select environmentally friendly FSC-certified paper.

## Type of printing

CMYK



A3  
297x420mm  
(portrait mode)

# SETTING UP

The Add-On section can be mounted anywhere within the exhibition, as long as it follows the basic rule of mounting as one complete section.

Prints can simply be mounted by pins, tape or wallpaper paste.

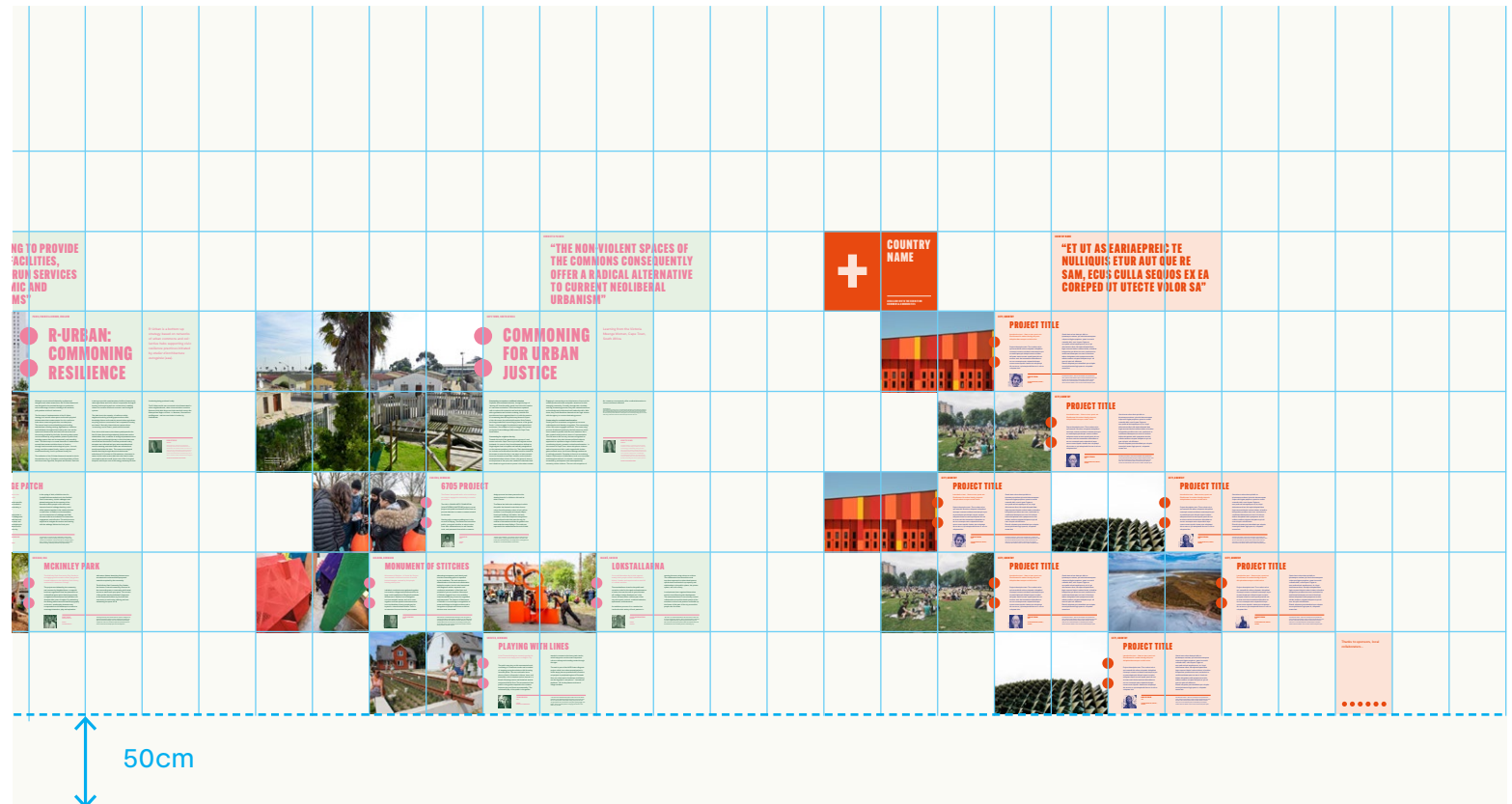
Prints can be mounted on foam or paperboards and non-permanent affixed to walls.

Start building your exhibition with 50cm space from the floor to your lowest print.

Use your prints as a grid to layout your exhibition. Build in sections with a minimum space of one print between sections.

## Tip

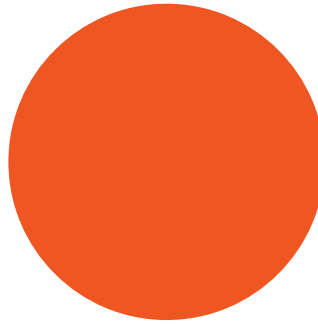
- Start building 50 cm from floor
- Keep to a straight grid of pages
- Make sure to keep minimum space distance between sections



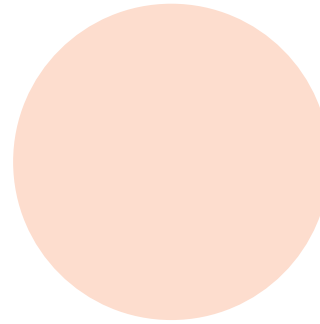
# DESIGN ELEMENTS

# COLOUR PALETTE

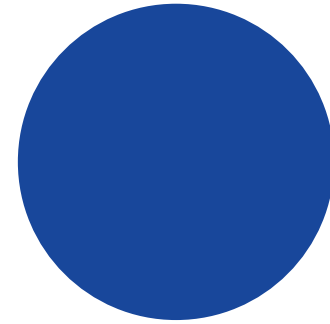
The Add-On section of the exhibition uses three different colours from the main sections of the exhibition. This creates an important visual difference.



Pantone 172 C  
CMYK: 0/82/100/0  
RGB: 255/83/23  
#FF5317



Pantone 7064 C  
CMYK: 0/15/15/0  
RGB: 255/222/206  
#FFDECE



Pantone 286 C  
CMYK: 100/85/2/0  
RGB: 0/65/160  
#0041A0

# TYPOGRAPHY - B BOARDS

The exhibition uses the two typefaces from the Danish Arts Foundation design guide; Alternate Gothic Extra Condensed Black, and Moderat Medium.

You will find all the type styles in the Paragraph and Character Styles settings within Indesign.

**Country**  
Alternate Gothic Extra  
Condensed Black  
42pt / 44pt

**Headlines**  
Alternate Gothic Extra  
Condensed Black  
140pt / 142pt

**Introduction**  
Moderat Medium  
24pt / 36pt

**Body Copy**  
Moderat Medium  
24pt / 36pt

**System Title**  
Alternate Gothic Extra  
Condensed Black  
24pt / 26pt

**System**  
16pt / 18pt

**Photo Credit**  
Moderat Bold Caps  
10pt / 12pt

**Profile**  
Moderat Medium Italic  
16pt / 24pt

**CITY, COUNTRY**

# PROJECT TITLE

Introduction text ... Nam se etur, quost unt.  
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doluptiusdam exceper rovidel estius.

Project description text...Tius a velest vel et  
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as eium susti dus imusanimus dolenditas ex  
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nonse nonse repudio. Itatem etur soluptaqui  
dio ex etur re, qui ariaspindit faccus si volo te  
voluptam idus.



PHOTO: XXXXX

**NAME OF PERSON**  
TITLE

**OPTIONAL ORGANISATION / COMPANY /  
PARTNERS**

Omnis  
ipicater  
culpa s  
cusand  
mos pe  
dolores  
fugia ve  
borepe  
venihic  
iatibus  
sollabo  
sum vic  
Ehendi  
secea i  
ernam l

Info about  
nimus prat  
dia eium v  
natur ma r  
maxime di

# TYPOGRAPHY - C BOARDS

The exhibition uses the two typefaces from the Danish Arts Foundation design guide; Alternate Gothic Extra Condensed Black, and Moderat Medium.

You will find all the type styles in the Paragraph and Character Styles settings within Indesign.

**Photo Credit**  
Moderat Bold Caps  
10pt / 12pt

**Country**  
Alternate Gothic Extra  
Condensed Black  
24pt / 26pt

**Headlines**  
Alternate Gothic Extra  
Condensed Black  
70pt / 72pt

**Introduction**  
Moderat Medium  
24pt / 36pt

**System Title**  
Alternate Gothic Extra  
Condensed Black  
24pt / 26pt

**System**  
Alternate Gothic Extra  
Condensed Black  
16pt / 18pt

**Profile**  
Moderat Medium Italic  
16pt / 24pt



**CITY, COUNTRY**

## PROJECT TITLE PROJECT TITLE

Description... lorro totat epta ne voluptas etur, quunt la  
estem explanis maion etur. Deles repra aspello tecaborem  
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laborem pellate ilis doluptas exceperum sequiae ipsam et  
doluptaquat et ducienis.

**NAME OF  
PERSON  
TITLE**

**ORGANISATION /  
COMPANY / VENUE**

*"Quote text...Xeraes ium dus rehent ut in porempo rnatum ditaspid  
eosam, aditi cus. Ut et rem quo voluptum, omnimin ctemolu ptint,  
cones ex eum ra alitis que dis ipsa qui re, officium hillorro endebis  
aut oditatquia doloria conseri onsequiam unt voluptas dolupta  
tentior rumenda eum apis expedit officiduciis evel idellenimo  
exerume volore prem. Emqui iliquiae cum sunt, temolup tatenih  
illaboga equi de."*

# PHOTOGRAPHY

The exhibition photography reflects the range of supported projects. Photography can be supplied by both professional and amateurs. Adjust contrast and colours to match the rest of the exhibitions look.

## Image requirements

### – B Boards

Format: JPEG

Colour: RGB/CMYK

Resolution: 150dpi (minimum)

Dimensions: 597 x 426mm

### – Portrait (B boards)

Format: JPEG

Colour: Greyscale

Resolution: 150dpi (minimum)

Dimensions: 65 x 65mm

InDesign image colour:

CMYK 100/85/2/0

InDesign image effect:

Multiply

### – C Boards

Format: JPEG

Colour: RGB/CMYK

Resolution: 150dpi (minimum)

Dimensions: 303 x 170mm



# FILES

## InDesign folder structure

InDesign files are available to make it easy to layout your own Add-On boards.

You can request the Add-On InDesign files by writing to [print@commonities.org](mailto:print@commonities.org).

The folder contain all necessary InDesign files and graphic elements to produce the add-on exhibition.

## Export PDF for print

When you have designed your Add-On boards export them as high resolution CMYK PDFs for print on either A3 or A3+.



## CC Exhibition ADDON

### Files

CC\_ADDON\_COUNTRY.indd  
CC\_ADDON\_SPONSOR.indd  
CC\_ADDON\_BOARD B.indd  
CC\_ADDON\_BOARD C.indd

# CONTACT

## DANISH CULTURAL INSTITUTE

Danish Cultural Institute is a self-governing institution. Since 1940 we have been engaged in creating mutual understanding between people.

Together with partners, we develop international activities that challenge boundaries and create mutual value and inspire. Especially when it comes to equal rights, education, sustainable development, democracy and active citizenship. Important values in the world and in Denmark.

Our vision is to show that the exchange of art, culture and knowledge can contribute to handling global challenges and strengthen the Sustainable Development Goals.

**VISIT US AT [WWW.DANISHCULTURE.COM](http://WWW.DANISHCULTURE.COM)**

## CONTACT

Danish Cultural Institute  
Vartov, Farvergade 27 L, 2  
DK-1463 Copenhagen K  
Denmark

[mail@danishculture.com](mailto:mail@danishculture.com)

## DOWNLOAD

Write to [print@commonities.org](mailto:print@commonities.org) for help and request the link to the download folder for add-ons.